

## Innovation Design and Entrepreneurship Academy (iDEA) Project

### Bangladesh Computer Council

Information and Communication Technology Division  
ICT Tower (14<sup>th</sup> Floor), Plot: E-14/X Agargaon, Sher-e-Bangla Nagar, Dhaka-1207  
Web: www.startupbd.gov.bd, Email: pdidea@bcc.gov.bd

| <b>INVITATION FOR TENDER</b>  |   |  |           |                                |  |
|---|---|--|-----------|--------------------------------|--|
| 01  | Ministry  | Ministry of Post, Telecommunications & Information Technology  |           |                                |  |
| 02  | Division  | Information and Communication Technology Division  |           |                                |  |
| 03  | Agency  | Bangladesh Computer Council  |           |                                |  |
| 04  | Procuring Entity Name                               | Innovation Design and Entrepreneurship Academy (iDEA) Project  |           |                                |  |
| 05  | Procuring Entity District                           | Dhaka  |           |                                |  |
| 06  | Invitation for                                      | Selection of Event Management Firm for International Activation for BIG (Bangabandhu Innovation Grant), International Road Show, Exhibition, Ceremonies, Festivals-Phase: 1&2  |           |                                |  |
| 07  | Invitation Ref No                                   | 56.01.0000.024.07.126.20-418   |           |                                |  |
| 08  | Date  | 23-August-2020   |           |                                |  |
| <b>KEY INFORMATION</b>  |   |  |           |                                |  |
| 09  | Procurement Method                                  | Open Tendering Method (OTM)- Procurement of Non-Consulting Services  |           |                                |  |
| <b>FUNDING INFORMATION</b>  |   |  |           |                                |  |
| 10  | Budget and Source of Funds                          | Government of Bangladesh   |           |                                |  |
| <b>PARTICULAR INFORMATION</b>   |   |  |           |                                |  |
| 11  | Project/ Program Code                               | 224023000  |           |                                |  |
| 12  | Project/ Program Name                               | Innovation Design and Entrepreneurship Academy (iDEA) Project  |           |                                |  |
| 13  | Tender Package No.                                  | SD6 & SD7/iDEA   |           |                                |  |
| 14  | Tender Package Name                                 | International Road Show (exhibition, ceremonies, festivals)-Phase: 1&2   |           |                                |  |
| 15  | Tender Publication Date                             | 24-August-2020   |           |                                |  |
| 16  | Tender Last Selling Date                            | 7-September-2020 up to 5:00 PM   |           |                                |  |
| 17  | Tender Closing Date and Time                        | 09-September-2020, 3:00 PM   |           |                                |  |
| 18  | Tender Opening Date and Time                        | 09-September-2020, 3:30 PM   |           |                                |  |
| 19  | Place of Selling/Receiving/Opening Tender documents | Office of the Project Director, Innovation Design and Entrepreneurship Academy (iDEA) Project, Bangladesh Computer Council, ICT Tower (14 <sup>th</sup> Floor), Plot: E-14/X Agargaon, Sher-e-Bangla Nagar, Dhaka-1207.  |           |                                |  |
| <b>INFORMATION FOR TENDERER</b>   |   |  |           |                                |  |
| 20  | Brief Eligibility of Tenderer                       | <ul style="list-style-type: none"> <li>The tenderer shall have a minimum 10 (Ten) years of general experience in providing similar services to Government/Multinational Companies/ Private entities.</li> <li>The tenderer shall have successfully completed at least 05 (five) similar nature of works with value of minimum BDT 2,00,00,000 (two crore) within last 05 (five) years.</li> <li>The required average annual turnover of the tenderer shall be at least of the amount of BDT 5,00,00,000 (five crore) over the last 03 (three) years.</li> <li>The minimum amount of liquid asset or working capital or credit facility is BDT 2,00,00,000 (two crore).</li> <li>Successful completion of similar nature of works in last five years must have work order &amp; completion certificates.</li> <li>Financial statement to be audited by professional audit companies.</li> <li>Tenderer should have partnership/MoU with global companies or representative of international marketing company.</li> </ul> |           |                                |  |
| 21  | Brief Description of Services                       | Organizing International Road Show (exhibition, ceremonies, festivals)-Phase 1&2)  |           |                                |  |
| 22  | Price of Tender Document                            | BDT 2,000 (Two Thousand) only (Non-Refundable)   |           |                                |  |
|   | Lot No  | Identification of Package  | Location  | Tender Security Amount (Tk.)   | Completion Time  |
| 23  |   | Selection of Event Management Firm for organizing International Road Show (exhibition, ceremonies, Festivals) Phase: 1&2 for iDEA Project  | ICT Tower | 6,00,000/- (Six Lac Taka only) | Within 31 March 2021 or any date decided by the Procuring Entity |
| <b>PROCURING ENTITY DETAILS</b>   |   |  |           |                                |  |
| 24  | Name of Official Inviting Tender                    | Syed Mojibul Huq   |           |                                |  |
| 25  | Designation of Official Inviting Tender             | Project Director   |           |                                |  |
| 26  | Address of Official Inviting Tender                 | ICT Tower (14 <sup>th</sup> Floor), Agargaon, Sher-E-Bangla Nagar, Dhaka-1207, Bangladesh.   |           |                                |  |
| 27  | Contact details of Official Inviting Tender         | Tel: +880-2-55007016, Email: pdidea@bcc.gov.bd   |           |                                |  |
| <b>The Procuring Entity reserves the right to accept or reject all or any of the tenders or annul the tender proceedings.</b> |   |  |           |                                |  |

  
 (Syed Mojibul Huq)  
 Project Director